



**Principal:**

Mr K G Grainger MA

**Vice Principal:**

Mrs G Powell BA Hons

**Assistant Principals:**

Mr C Anderson BSc Hons

Mrs J Hart BA Hons

Mr N Huskinson M.Ed

Mrs A Keen MSc Hons

Mrs C Morris BSc Hons

Mrs E Renny BA Hons

Mr E Turner MSc Hons

December 2018

Dear Prospective Candidate

**CATCH UP TUTOR FOR LITERACY  
FIXED TERM CONTRACT  
IMMEDIATE START TO JULY 2019  
MPS (Subject to qualifications and experience)  
44.3 Weeks – Term Time plus 5 Inset Days**

We are seeking to appoint a Catch Up tutor to provide intensive support to our underachieving pupils in literacy, working in small groups and/or individuals, as part of our 'catch up' programme. Applications from Primary (KS2) or Secondary trained teachers are also welcome.

This is a fixed term post to start as soon as possible until July 2019. We would welcome applications for those also looking for full or part time hours.

The groups will primarily be pupils in years 7, 8 and 11, but there will also be a requirement for similar interventions in all other year groups. The suitable candidate will report into the Curriculum team leader and have the ability to understand the sequence of teaching and learning in the subject, and communicate such information to pupils.

The last academic year, 2017-2018, was successful for the College. We received a very positive OFSTED monitoring inspection at the end of the Summer Term 2018. This was followed a few weeks later with confirmation of some excellent results at A Level and much improved results at GCSE. We are upbeat and confident about the year ahead but there can be no room for complacency.

I am fortunate to work with an extremely dedicated team of staff. We are passionate about our pupils' learning, and the Garth Hill community. We seek the very best for our pupils' education and their achievement and we are committed to providing excellent service and care to all of our pupils and their families. We also work in a great learning environment (our school building opened in September 2010) with superb facilities. A new Sixth Form Centre and specialist SEN unit provision (Rise@GHC) opened in 2015.

Finally, we believe that anyone can achieve, and beyond expectation, with relentless dedication, commitment and purposeful hard work. If you possess the qualities listed, have the necessary skills and experience, believe that working with young people is a privilege and are ambitious for the future of Garth Hill College, we welcome your application.

Applications

Please find enclosed an application form, job description, and person specification. Should you have any queries or like to arrange a visit please contact Mrs J Drury at the College on 01344 421122 or email [hr@garthhillcollege.com](mailto:hr@garthhillcollege.com)

### The Interview Process

If selected, the interview process will test and assess your fulfilment of the requirements for this position. As part of this process, you will be expected to attend a panel interview. The interview process will include consideration of your suitability to work with children and the interview panel will ask questions on safeguarding children/young people.

**CLOSING DATE FOR RECEIPT OF APPLICATIONS IS 9AM FRIDAY 14 DECEMBER  
INTERVIEWS WILL BE HELD WEEK COMMENCING 17 DECEMBER**

### Safeguarding Children

Please note that Garth Hill College is committed to safeguarding children. In line with our Safeguarding Policy, we adopt safe recruitment procedures and always check the suitability of applicants to work with children/young people through the appropriate authorities. Only applications submitted on the College's application form will be considered and the successful applicant will be required to undertake a full check and disclosure by the Disclosure and Barring Service. It is our normal procedure to request references on shortlisted candidates prior to interview.

### Support and Professional Development

A range of support and professional development opportunities are available at Garth Hill College.

These include:

- A comprehensive Induction programme for new staff
- Strong staff camaraderie with regular staff meetings/briefings
- An extensive in-house INSET Programme
- External INSET opportunities
- An active Staff Association
- Use of the on-site gym

Yours sincerely



Keith Grainger  
Principal