

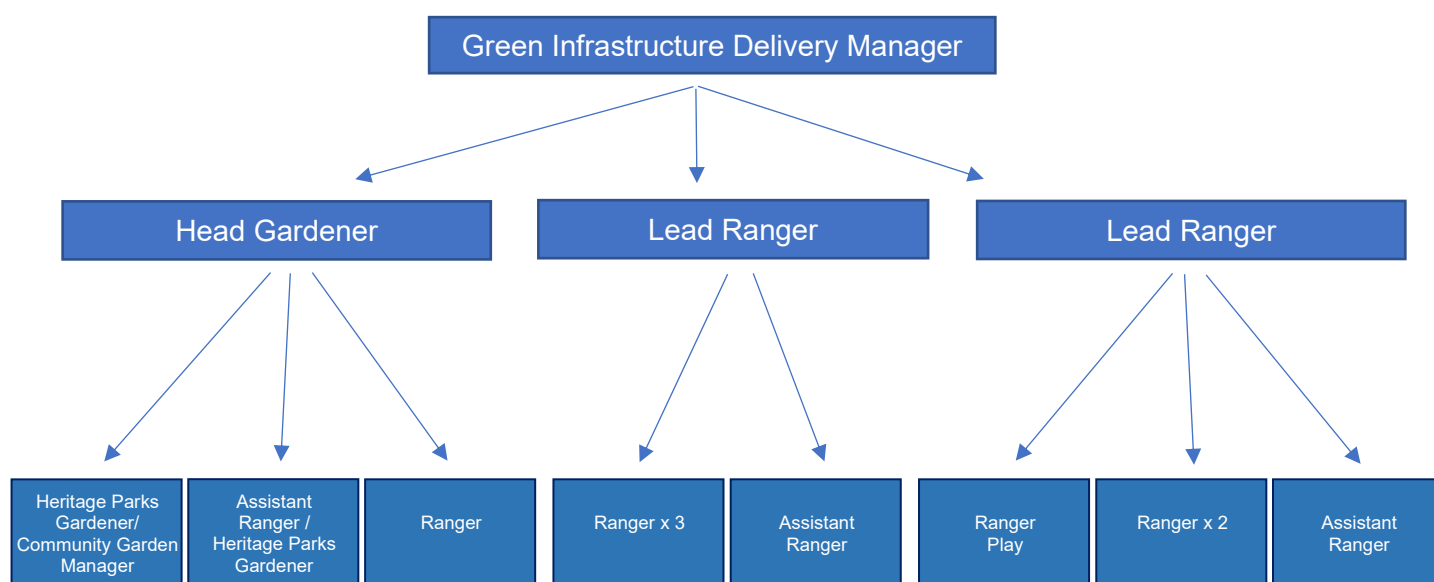
JOB DESCRIPTION

Job Title:	Assistant Ranger / Heritage Parks Gardener		
Directorate:	Place	Salary:	£25,989 - £29,540 plus LWA £729
Section:	Parks and Countryside	Grade:	BG-I SCP 6 – 14
Location:	Lily Hill Park and South Hill Park	Work Style:	Fixed

Key Objectives of the role

- To ensure the Heritage Parks are maintained to a high standard on a daily basis in accordance with the 10-year Management and Maintenance Plans
- To assist in the maintenance of other parks and open spaces within Bracknell Forest

Designation of post and position within departmental structure



Daily and monthly responsibilities

- To undertake estate management tasks including maintaining flower beds, cutting grass, planting shrubs, hedge cutting, sweeping leaves, removing litter, maintaining paths and other park infrastructure
- To undertake regular safety inspections of the parks and address resulting health and safety matters which arise
- To encourage community involvement and liaise with volunteers to help co-ordinate their work in the park
- To comply with all health and safety procedures, particularly in regard to machinery and equipment
- Carry out play area weekly inspections, reporting findings and making safe any issues
- Be able to give walks and talks when required

Scope of role

You will have shared responsibility for the maintenance and safety of the Heritage Parks sites, together with other works that will be allocated to the team from the wider Parks & Countryside service through the Lead Rangers.

Commitment to the Council's Equal Opportunities policy at all times

Commitment to working within the bounds of the Data Protection Act and GDPR legislation at all times

Such other duties as may from time to time be necessary, compatible with the nature of the post. It should be noted that the above list of main duties and responsibilities is not necessarily a complete statement of the final duties of the post. It is intended to give an overall view of the position and should be taken as guidance only

PERSON SPECIFICATION

KEY CRITERIA	ESSENTIAL	DESIRABLE
Skills and qualifications	5 GCSEs including Maths & English (Grade 4/C or above) or experience of working in recreational green space.	Tractor driving qualification and experience and/or the necessary licence to drive trailers. Other industry qualifications such as in brush cutter, chainsaw and pesticide use. Environmental qualification at ND level or equivalent
Competence Summary (Knowledge, abilities, skills, experience)	Able to carry out a variety of estate maintenance tasks e.g. erecting gates and stiles, fencing, strimming and mowing Experience of working with hand tools and machinery (including basic maintenance of tools / equipment) Understanding of and commitment to the requirements of safeguarding children, young people, vulnerable adults and promoting their welfare	Understand the importance of environmental and heritage issues Experience of working with volunteers / community groups / schools Good horticultural skills
Work-related Personal Requirements	Able to work as a member of a team Good communication skills I.T. literate Able to develop co-operative relationships between different groups and individuals The post holder must hold a full UK driving licence (or valid equivalent). Non-UK licences must be converted to UK licences in the first six months of employment.	
Other Work Requirements	This role has been identified as public facing in accordance with Part 7 of the Immigration Act 2016; the requirement to fulfil all spoken aspects of the role with confidence in English applies	

	<p>The ability and willingness to undertake work during evenings and at weekends as and when required</p> <p>Ability and willingness to work outside in all weather conditions</p> <p>Able to work with minimal supervision</p> <p>The ability to carry out tasks which require heavy lifting such as hay bales</p>
<p>Role models and demonstrates the Council's values and behaviours</p>	<p>Our values define who we are. They outline what is important to us. They influence the way we work with each other – and the way we serve our residents and engage with our communities.</p> <p>We make our values real by demonstrating them in how we behave every day.</p>

All staff should hold a duty and commitment to observing the Council's Equality & Dignity at Work policy at all times. Duties must be carried out in accordance with relevant Equality & Diversity legislation and Council policies/procedures.

