

Role Description

Title:	Community Development Worker (Full Time)	Department:	Involve Community Services
Reporting to:	Partnerships Manager & Chief Executive	Salary:	£25,012 FTE
Location:	Community Based /Court House	Contract:	37 hours, Fixed term until 30th June 2027

Overview

Involve Community Services is a local infrastructure charity that supports the Voluntary, Community and Social Enterprise Sectors of Bracknell Forest and Wokingham Borough. We offer development and governance support, funding advice, grant writing, volunteer and trustee recruitment, and a comprehensive training programme. We also run several well-being projects across both boroughs that include our Cancer Support Network and Social Prescribing.

Role summary

Working with colleagues within Bracknell Forest Council as well as our charity, you will support the implementation of the Thriving Communities initiative. The Thriving Communities Programme aims to develop a Bracknell Forest approach to working and co-producing within neighbourhoods. Together we will empower local people to develop confidence and initiative, leading to action that will enhance their and others health and wellbeing.

The programme that began in 2024, will expand beyond the pilot area of the town centre into other ward areas over the coming 2-years, taking learning and insight to develop a template for local engagement into the future.

This is an exciting and varied role which:

- will enable residents and communities to take action to maximise wellness with a focus on prevention, increasing self-care and community resilience enabled by engagement activity that will include co-production.
- engages and empowers communities, including those seldom heard, to engage in a conversation about prevention and self-care for health and wellbeing, and develop new community action, activities and assets.

Key Responsibilities

To assist local people, professionals, fellow charities, community groups and social enterprises to realise the value they can bring to the Thriving Communities initiative.

- Working with specific communities to co-produce action to support health and wellbeing.
- Working with the Thriving Communities team to identify learning to enhance the sustainability of the programme.

Essential experience, skills and attributes

- Knowledge of the local neighbourhoods and services
- Experience in engaging and advocating for people with protected characteristics, and those seldom heard
- Good interpersonal skills
- Ability to communicate effectively in writing and orally
- Commitment to confidentiality and data protection
- Ability to work on your own initiative as well as part of a team
- Awareness of health and safety issues for self and others
- A caring nature
- A commitment to equal opportunities and co-production
- Personal commitment to improving own knowledge and skills
- Effective problem solving and negotiation skills
- Good written and verbal literacy with ability to engage confidently, employing actively listen and advocating for others as required
- Sound IT skills, particularly emails, excel, databases and word
- Personable, friendly, respectful, and courteous
- Empathy to the needs and feelings of others, with ability to engage people from all backgrounds
- Reliable with a mature disposition and sense of humour
- Requirement to undertake training, including co-production, safeguarding and any other appropriate learning which may support the delivery of the role
- Requirement to work to all involve policies

NB: Some flexibility will be required when delivering your role and occasional evening or weekend work may be needed.