

JOB DESCRIPTION

Job Title	School Crossing Patroller
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Directorate:	People Directorate	Salary:	£3,524 - £3,582 for 5 hrs & 50 mins p/w TTO plus LWA £108.56 per annum (£11.59 - £11.78 p/h excl. LWA)
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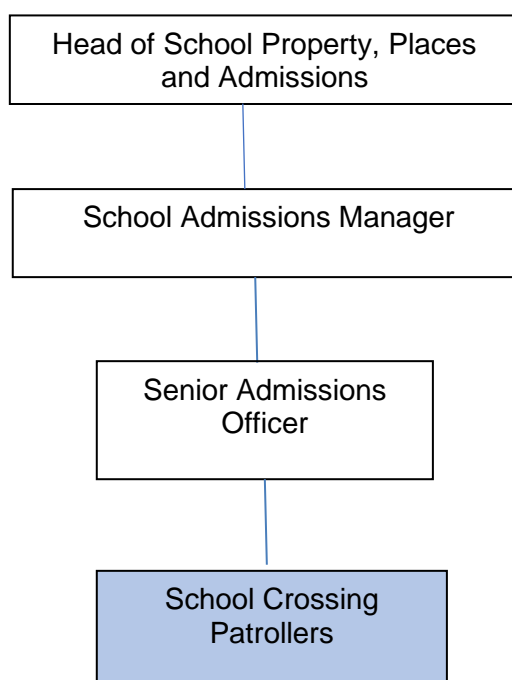
Section:	School Admissions	Grade:	BG-K (SCP 2 – 3)
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Location:	Bull Lane (Garth Hill College)	Work Style:	Fixed
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Key Objectives of the role

- To provide a safe environment and management of pupils crossing the road on the way to and from school whilst ensuring that traffic flows are not unnecessarily hindered whilst performing these duties
- To ensure the safety of children crossing the road at a designated point

Designation of post and position within departmental structure



Daily and monthly responsibilities

- To ensure the safety of children crossing the road on an approved site and at agreed times.
- To ensure you have a detailed understanding of the School Crossing Patrol Code of Conduct and operate in accordance its requirements as well as the Highway Code.
- To ensure complete control over children who are waiting to use the patrol.
- To safely stop traffic on the roads on which you operate following the correct procedure, allowing the safe passage of children across the roads.
- To wear the uniform supplied and use the equipment provided for the safety of yourself, children and other members of the public affected by you duties.
- To maintain a high standard of operation at all times, working within the law and the training procedures provided.
- Report any problems, difficulties or incidents to the school and Line Manager..
- To follow the school's policy and procedures on safeguarding/child protection
- To inform the school (or schools) on whose behalf you operate if you are unable to perform your duties.
- To notify the school and Admissions Team if you are unable to work.
- To arrange cover with a relief patroller (where applicable).
- To operate/check flashing lights where appropriate and to report any faults.
- Working Conditions
- You will be required to be physically active during work periods and work in all weather conditions and carry and control a School Crossing Patrol sign and use the correct procedure.

Scope of role

- Safe management of school crossing.
- All employees working with children, young people and vulnerable adults have a responsibility for safeguarding and promoting their welfare

Commitment to the Council's Equal Opportunities policy at all times

Commitment to working within the bounds of the Data Protection Act and GDPR legislation at all times

Such other duties as may from time to time be necessary, compatible with the nature of the post. It should be noted that the above list of main duties and responsibilities is not necessarily a complete statement of the final duties of the post. It is intended to give an overall view of the position and should be taken as guidance only

PERSON SPECIFICATION

KEY CRITERIA	ESSENTIAL	DESIRABLE
Skills and qualifications		
Competence Summary (Knowledge, abilities, skills, experience)	<p>Clear verbal communication skills and the ability to communicate with children of all ages, school staff & parents.</p> <p>Able to communicate well with all road users.</p>	<p>Experience as a road user as a cyclist or driver.</p> <p>Experience of working with children and/or the general public</p> <p>Health and Safety certificate and/or training</p>
Work-related Personal Requirements	<p>The ability to be physically active for the duration of the shift</p> <p>Able to work in all weather conditions.</p> <p>Reliable and punctual</p> <p>Confidence to stop traffic</p> <p>An understanding of the highway code</p> <p>Understanding of and commitment to the requirements of safeguarding children and young people</p>	
Other Work Requirements	<p>Be able and prepared to work out doors in all weathers.</p> <p>A satisfactory Basic Disclosure & Barring Service (DBS) check.</p>	
Role models and demonstrates the Council's values and behaviours	<p>Our values define who we are. They outline what is important to us. They influence the way we work with each other – and the way we serve our residents and engage with our communities.</p> <p>We make our values real by demonstrating them in how we behave every day.</p>	

All staff should hold a duty and commitment to observing the Council's Equality & Dignity at Work policy at all times. Duties must be carried out in accordance with relevant Equality & Diversity legislation and Council policies/procedures.

