

**JOB DESCRIPTION**



<b>Job Title</b>	Approved Mental Health Professional		
<b>Salary</b>	£43,262.60 to £51,846.20 (inclusive of 20% responsibility allowance, London Weighting and Essential Car User Allowance) plus an annual £5000 retention payment		
<b>Directorate:</b>	People Directorate	<b>Section/Location:</b>	Commercial Centre
<b>Grade/Salary Range:</b>	BG F/E SCP 31-38	<b>Work style:</b>	Free

**Key Objectives of the role**

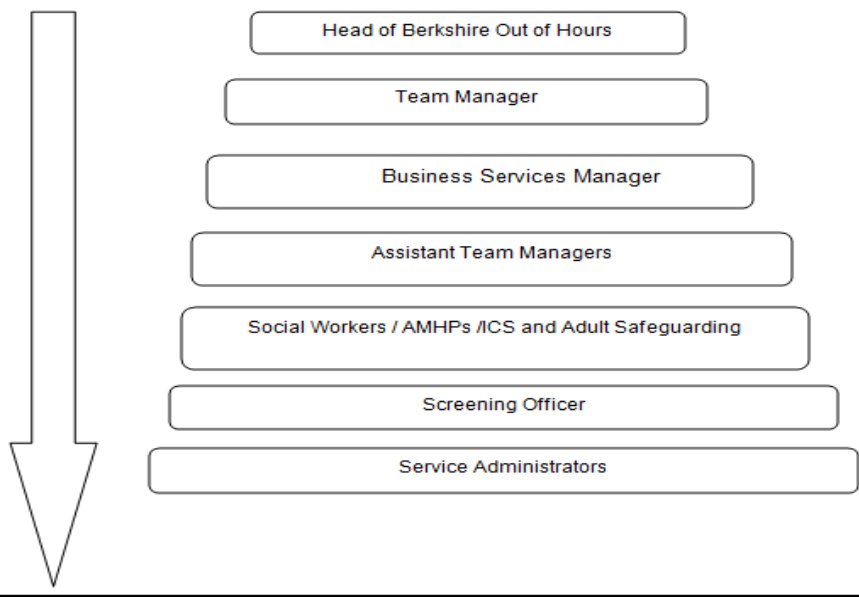
As an Approved Mental Health Professional, you will be required to undertake and fulfil your statutory duties under the Mental Health Act 83 as amended 2007. You will also be required to have a good understanding and working knowledge of Adult Social Care and Children legislation with associated sound care management skills.

The role of the AMHP requires a particularly high level of knowledge, skill and authority with a depth of knowledge of the safeguarding agendas for both children and adults.

You are required to act with autonomy and balance the needs of individuals, families and wider society.

You will need to meet the list of competencies that demonstrate the need for knowledge of complex legal and policy frameworks as well as of mental disorders and the ability undertake partnership working.

**Designation of post and position within departmental structure**



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### Daily and monthly responsibilities

1. To be part of the Approved Mental Health Professional (AMHP) EDS rolling rota providing crisis social work intervention in partnership with Berkshire safeguarding agencies 365 days a year. This will involve working nights, weekends and Bank Holidays.
2. To undertake and fulfil your statutory duties under the Mental Health Act 1983(as amended 2007) and ensuring all requirements of the associated legislation including case law are considered and applied.
3. To undertake risk assessments of all service user groups within the appropriate legislative framework, for Children and Vulnerable Adults i.e. to undertake the range of duties and responsibilities as specified in the Children's Act 1989 and the Care Act 2014 and such other legislations that may be appropriate to work with children and vulnerable adults.
4. To investigate and to take action on cases of homelessness arising out of hours as per local authority duties stipulated in the Homelessness Reduction Act 2017.
5. To work autonomously and prioritise work, assessing risk competently.
6. To work effectively in partnership with professionals from other agencies, participate in multi-agency risk assessment and analysis to inform case management, advising where necessary and challenging decisions where appropriate.
7. To be aware of the resources available within the specialist area, including other sources of funding so that the maximum benefit may be obtained for service users within budgetary resources of the Group.
8. Demonstrate sound professional judgement about when it is appropriate to escalate situations and seek management oversight of decision making.
9. To make use of management information systems, including information technology, in the recording, retrieval and analysis of information as required by the council and in accordance with the specified procedures and complete relevant paper records.
10. To ensure clear, concise, and accurate recording of work is undertaken, and good electronic and paper file management is maintained.
11. Ensure effective handovers of ongoing cases to the next EDT shift where appropriate
12. To undertake specialist refresher training at an appropriate level including an update on policies procedures and legal requirements.
13. To constructively take part in meetings, supervision, seminars and other events designed to improve your knowledge base and practice.
14. All staff are expected to act in the role as Appropriate Adult as set out in Code of Conduct of the Police and Criminal Evidence Act.

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### Scope of role

- No direct budgetary responsibilities but responsible for resource management of team and authorisation of spend on service user.
- All employees working with children, young people and vulnerable adults have a responsibility for safeguarding and promoting their welfare.
- The post holder will ensure that where they are collecting, calculating, recording, analysing or reporting data, it is accurate, reliable and consistent to ensure that decision-making processes are based on the highest quality data in accordance with the Council's Data Quality Statement. The post holder will also ensure that sensitive and personal data is handled in accordance with data protection legislation and Council policy.

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***Such other duties as may from time to time be necessary, compatible with the nature of the post. It should be noted that the above list of main duties and responsibilities is not necessarily a complete statement of the final duties of the post. It is intended to give an overall view of the position and should be taken as guidance only.***

## PERSON SPECIFICATION

KEY CRITERIA	ESSENTIAL	DESIRABLE
<b>Skills and qualifications</b>	<ul style="list-style-type: none"> <li>• CQSW or Diploma/Degree in Social Work</li> <li>• Registered with the Social Work England as a Social Worker</li> <li>• Qualified and Warranted AMHP</li> <li>• Evidence that you have completed your 18 hours of training during the last period of warrant (up to 5 years).</li> <li>• Specialist relevant experience in crisis intervention</li> </ul>	
<b>Competence Summary</b> (Knowledge, abilities, skills, experience)	<ul style="list-style-type: none"> <li>• To have a good working knowledge of the MHA 1983 (as amended 2007) and associated memorandum of good practice, Mental Capacity Act 2005 and related Code of Practice, the Deprivation of liberty safeguards; Government Legislation and Directives related to mental health and knowledge of mental illness and a range of various treatment approaches</li> <li>• Extensive experience of undertaking complex MHA assessments</li> <li>• To understand and demonstrate Social Care core values</li> <li>• Comprehensive knowledge, understanding and application of all relevant social care and health legislation such the Care Act, Children Act 1989, and related guidance. Homeless Reduction Act 2017, Police and Criminal Evidence Act 1984.</li> <li>• To fulfil the requirement for continuing registration with the HCPC and AMHP warrant</li> <li>• Experience of managing complex cases including safeguarding concerns and</li> </ul>	

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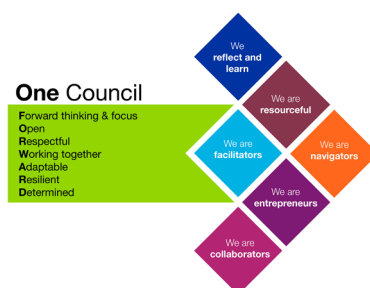
implementing a range of interventions

- To operate within Departmental stated Principles, Policies and Guidelines including Equal Opportunities, Health and Safety and Complaints Procedures
  - Promote positive approaches to diversity and identify in your area of responsibility providing challenge as required to ensure anti-oppressive/anti-discriminatory practice in the service
  - Good communication skills both written and verbal
  - Assessment & negotiation skills
  - Comprehensive understanding of the roles of different agencies and how they work together within a mental health framework
  - Ability to collect complex information where it has been drawn from multiple sources and may be conflicting or incomplete which will lead to an informed decision on referrals
  - Ability to develop and use a structure approach to gather and record information about the vulnerable adult/young person and family's contact with services and interpret that in the context of possible safeguarding need
  - Understanding of and commitment to the requirements of safeguarding vulnerable adults and children
  - Understanding of and commitment to the principles of participatory practice with vulnerable adults and children
  - Demonstrate awareness / understanding of equal opportunities and other peoples behavioural, physical and social and welfare needs
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	<ul style="list-style-type: none"> <li>• Commitment to equal opportunities and Anti-Discriminatory Practice</li> </ul>
<b>Work-related Personal Requirements</b>	<ul style="list-style-type: none"> <li>• Excellent Risk Assessment and Analytical skills</li> <li>• Effective multi-agency working</li> <li>• Very good oral and written communication skills</li> <li>• Be a team player</li> <li>• Ability to prioritise and organise work effectively</li> <li>• Good ICT literacy</li> <li>• Recognition of own prejudices</li> <li>• Capacity to deal with unrestricted demand &amp; make decisions under pressure</li> <li>• Conciliation</li> <li>• Willingness to challenge professionals and public</li> <li>• Confidence in making decisions</li> <li>• Assertive</li> <li>• Emotional intelligence</li> <li>• Investigative curiosity</li> <li>• Proactive</li> <li>• Passion for good social work</li> <li>• Supportive to colleagues</li> </ul>
<b>Other Work Requirements</b>	<ul style="list-style-type: none"> <li>• A satisfactory enhanced Disclosure and Barring Service check</li> <li>• Full UK Driving licence and regular access to a car</li> <li>• The ability to converse easily with members of the public and respond effectively to questions in spoken English</li> </ul>

<b>KEY CRITERIA</b>	<b>ESSENTIAL</b>	<b>DESIRABLE</b>
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**Role models and demonstrates the Council's values and behaviours**



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All staff should hold a duty and commitment to observing the Council's Equality & Diversity policy and procedures at all times. Duties must be carried out in accordance with relevant Equality & Diversity legislation and Council policies/procedures.